

Habitat Harmony, Inc.



Habitat Harmony Board of Directors Application

Habitat Harmony, Inc. is looking for individuals who would like to serve on our Board of Directors. Habitat Harmony is a tax-exempt, nonprofit corporation founded upon the recognition of the inherent value of the natural world. Our mission is to assist humans to live in harmony with wildlife.

This goal is reflected in the following activity areas: education; public policy advocacy; habitat improvement and preservation; and relocation and alternative care for displaced wildlife. Our focus has been the prairie ecosystem of northern Arizona, with much of our resources devoted to protecting prairie dogs.

Our all-volunteer Board of Directors meets four times annually. We set direction for the organization, conduct research, raise funds, lead and assist with wildlife relocations, provide public and school education programs, conduct community outreach, participate in public decision-making processes that affect wildlife, and, until staff is hired, conduct all administrative work for the organization.

It is our policy to seek consensus, and to build cooperative relationships. It is our goal to pursue our mission in a manner that promotes a sense of community. We believe that greater good may be accomplished by a respectful approach to issues.

A Director's responsibilities include but are not limited to:

- Attend board meetings four times a year or more often if necessary.
- Maintain communication with the board and staff; be available by phone and email. Commit at least 5 hours a month to the organization. Board members may be expected to commit more times as special projects arise.
- Be responsible for the Habitat Harmony budget and actively participate in fundraising to meet that budget.
- Be responsible for knowing, approving and implementing all organizational policies.

Our Directors represent the organization in the community and, at all times, prioritize the best interests of the organization. Please fill out the attached application if you share our passion for helping humans to live in harmony with wildlife and would like to serve on our Board.

Sincerely,

Habitat Harmony, Board Search Committee

Habitat Harmony, Inc.



Habitat Harmony Board of Directors Position Application

Name _____

Address _____

Email _____ Phone _____

Date you can start: _____

Below or on separate sheets of paper please answer the questions as thoroughly as possible:

Why would you like to serve as a Board Director for Habitat Harmony?

Have you volunteered for or worked on Habitat Harmony's projects? If so, in what capacity have you been involved with Habitat Harmony?

What community organizations, committees or commissions have you been affiliated with? What positions have you held?

Have you been a Board Director for other community organizations? If so, please list the organizations and the executive positions, if any, that you held?

Do you have experience or skills in the following areas? If so, please describe briefly.

- Accounting/Finance
- Fundraising
- Grant writing
- Non-profit management
- Strategic Planning
- Wildlife Management (particularly non-lethal prairie dog)
- Volunteer Management
- Internal organizational communication and organization
- Board development
- Education (particularly children's)

Do you have experience, strengths, or skills to offer Habitat Harmony that are not listed above?

How much time can you commit to the organization?

What is your current employment?

Please list any references with contact information (optional).

- 1.
- 2.
- 3.

Any other information that you would like to share with the Committee:

Please attach a résumé, portfolio and/or any other materials that you would like the nominating committee to consider with your application.

“I certify that the facts provided in this application are true and complete to the best of my knowledge. If elected to the Habitat Harmony Board of Directors, I agree to serve out a one year term. If I cannot complete this term, I will provide a letter of resignation.”

Signature _____

Date _____

Habitat Harmony will elect by a majority decision any new Director to the Board of Directors through a fair and equal process.

Mail or email application to: Habitat Harmony

5271 E. Mount Pleasant Dr.

Flagstaff AZ 86004

info@habitaharmony.org

(928) 606-0882